

Tuition Benefit Program Information Sheet

Overview

The Tuition Benefit Program helps students prepare for careers in high-demand Vermont workforce fields.

Key features:

- Funding depends on annual approval and available state and/or donor funding.
 - Recipients must sign a Tuition Benefit Agreement that includes a work commitment.
 - The benefit is forgiven when all employment requirements are met after program completion.
 - Repayment is required if the recipient:
 - Does not complete the program
 - Does not obtain required licensure (if applicable)
 - Does not fulfill the Vermont employment commitment
 - Awards are not renewable. A new application is required each year.
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Enrollment & Disbursement

After classes begin each semester, VSAC will verify with the school:

- Enrollment status
- Academic standing (Satisfactory Academic Progress)
- Tuition charges

How Funds Are Disbursed

- The amount disbursed may be less than the award amount.
- Funds are sent directly to the school.

If tuition is fully covered by other tuition-specific aid, the award may be used for:

- Room and board
- Books
- Supplies

The total award cannot exceed the lesser of:

- Your tuition amount, or
- Your approved award amount

If you are not eligible for disbursement, VSAC will send a letter explaining why. No funds will be disbursed until VSAC receives the signed Agreement.

How/When to Reapply

- VSAC's Scholarships and Tuition Benefit Program Booklet will be available at www.vsac.org/scholarships for the next academic year in early October. The booklet includes program descriptions and documents required.
 - The Unified Scholarship Application will be available in early October for the next academic year.
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Annual Verification

Recipients with an outstanding employment commitment must complete an annual verification process. You, and your employer, if applicable, must respond to the request by the deadline, or you will be expected to monetarily repay the benefit award.

Employment Requirements

To receive employment credit toward your commitment, you must work the minimum number of hours specified in your Tuition Benefit Agreement.

Once all documents are received and reviewed, VSAC will send a status update by mail.

Annual verification continues until your employment commitment is fulfilled.