

# NEW STUDENT REGISTRATION CHECKLIST

## **Welcome to CCV!**

The following checklist will help you navigate the process of becoming a new student at CCV. If you have questions, contact your nearest CCV location. See contact information for all of your centers at <https://ccv.edu/find>.

### **Complete CCV's Online Application**

- Apply online at [ccv.edu/apply](https://ccv.edu/apply).

### **Schedule a New Student Advising Appointment**

- Make an appointment to discuss the steps you need to take before you sign up for classes.
- View CCV's locations map to find your closest CCV center at <https://ccv.edu/find>.

### **Submit Official College Transcripts**

- Send official transcripts from each of your previous colleges to the CCV registrar (CCV Transcript Clerk, PO Box 489, Montpelier, VT 05601). Transcripts can also be e-mailed if sent directly from your previous college to [registrar@ccv.edu](mailto:registrar@ccv.edu).
- Please note: If you open an official transcript (including one that is e-mailed to you) it becomes unofficial.

### **Apply for Financial Aid and Make a Plan to Pay for College**

- Meet with a VSAC counselor to learn about how financial aid works and for help filling out financial aid applications. To make an appointment, call 877-961-4369.
- Meet with a CCV financial aid counselor to learn about the steps you need to take to receive financial aid at CCV. To make an appointment, call your closest CCV center.
- If you do not plan to apply for financial aid, choose a payment option that is right for you at <https://ccv.edu/pay/payment-options/>.

### **Meet with an ADA Coordinator**

- If you have a documented disability, make an appointment with an ADA coordinator to talk about accommodations. It is your responsibility to pursue accommodations for a disability. To make an appointment, call your closest CCV center.

### **Schedule Your Accuplacer Assessments**

- You can learn more about and practice for the Accuplacer assessments at <https://ccv.edu/apply/skills-assessment/>.

### **Meet with an Advisor to Sign Up for Orientation and Classes**

- Explore CCV programs and classes at <https://ccv.edu/explore-ccv-programs/>.
- Make an appointment with an advisor to talk about your Accuplacer and Course Selection Survey results and to sign up for classes and new student orientation.
- If you have transfer credits, it is helpful to bring an unofficial copy of your transcript(s).
- After you have signed up for classes and new student orientation, visit <https://ccv.edu/students/> to find general information about being a student at CCV.