

# Minutes

## VSAC Programs & Services Committee Meeting

April 13, 2026  
12:30 p.m. – 1:00 p.m.

Boardroom, VSAC Offices  
10 East Allen Street  
Winooski, Vermont 05404

**Committee Members Present:** Martha Heath (Chair), Dave Larsen, Ryan Dulude, Tim Chamberlin, Clarence Davis, Mary-Katherine Stone  
**Committee Members Absent:** N/A  
**Other Members Present:** Dodie Mitchell, Michael Smith, Ann Cummings, David Scherr as Designee for Mike Pieciak  
**VSAC Staff Present:** Scott Giles, Patrick Leduc, Tom Little, Meghan Metzler, Brad Fallon  
**Others:** N/A

Martha Heath (Chair) called the meeting to order at 12:32 p.m. With a quorum established, the Committee proceeded with the agenda.

### Approval of Minutes

*Upon a motion made by David Larsen and seconded by Ryan Dulude, the Committee Members voted unanimously to approve the Programs & Services Committee Meeting Minutes of March 23, 2026, as presented.*

### Public Comment

There were no public comments given during the public comment period.

### Grant Levels FY 2027

Martha Heath introduced the annual conversation to establish grant levels for the upcoming academic year. Patrick Leduc continued the conversation by reviewing his previously distributed memo that provided projections and a plan for grant awarding for the 26/27 academic year, and a proposed board resolution. The committee engaged Patrick in a discussion.

*Upon a motion made by Ryan Dulude and seconded by Clarence Davis, the Committee voted unanimously to recommend that the full Board of Directors approve the Resolution on grant funding for '26-'27, as circulated and attached to these minutes.*

### Other Business

There being no other business, the Committee adjourned at 12:49 p.m.

Respectfully submitted,

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Patrick Leduc, Assistant Secretary

PROGRAMS AND SERVICES COMMITTEE RESOLUTION

ON GRANT FUNDING for '26-'27

Be it resolved, the Programs and Services Committee having reviewed and recommended Board approval of management's plan for FY27 grant levels (which plan is attached as Exhibit A to this Resolution), and the Board being aware that there are unknowns at this time which could result in different choices for grant levels, cut-off dates, and individual budget needs, the Board finds that management has presented an effective plan for the administration of the state grant dollars. And be it

Further resolved,

That management, after receiving the advice and counsel of the Programs and Services Committee on any material adjustments to this plan, is authorized to adjust the plan and report back to the Committee, who will update the full Board, on the outcomes of the adjusted plan, including but not limited to the number of applications processed, funds used and the allocation of those funds against the various grant programs.