

Minutes

VSAC Programs & Services Committee Meeting

January 22, 2024
10:00 a.m. – 12:00 p.m.

Boardroom, VSAC Offices
10 East Allen Street
Winooski, Vermont 05404

Committee Members Present: Martha Heath (Chair), Dave Larsen, Ryan Dulude, Tim Chamberlin, Caleb Elder, Clarence Davis
Committee Members Absent: N/A
Other Members Present: Dodie Mitchell, Chair
VSAC Staff Present: Scott Giles, Tom Little, Patrick Leduc, Mike Stuart, Jodie Ducharme, Brad Fallon

Chair Martha Heath called the meeting to order at 10:00 a.m. With a quorum established, the Committee took up the first order of business.

Approval of November 20, 2023, Minutes

Upon a motion made by Dave Larsen and seconded by Clarence Davis, the Committee Members voted unanimously to approve the Programs & Services Committee Minutes of November 20, 2023, as presented.

Public Comment

There were no public comments given during the public comment period.

Risk Review – System Development

Patrick Leduc reviewed the System Development Risk outlined in the previously distributed materials, explaining the risk, oversight and controls, and impacts. The Committee discussed the risk and Patrick responded to questions.

Grant Policy – Ongoing Review

Martha Heath transitioned the Committee to the ongoing review of grant policies, which covered the following policies:

- **Application Cutoff** – Patrick Leduc reviewed the policy and highlighted revisions to clarify which programs the policy covers, updates to titles and the process to extend the cutoff date, and the addition of information related to late applicants.
- **Late Applicants** – Patrick reviewed the policy and noted that, since late applicant information will be added to the Application Cutoff policy, he recommends the termination of this policy.
- **Termination of Residency** – Patrick reviewed the policy and noted revisions to remove gender references.
- **Summer School** – Patrick reviewed the policy and noted there are no changes.

The Committee discussed the policies and Patrick responded to questions.

Upon a motion made by Ryan Dulude and seconded by Caleb Elder, the Committee Members voted unanimously to recommend that the full Board approve the Application Cutoff, Termination of Residency, and Summer School policies, as presented, and to terminate the Late Applicants policy, as presented.

Operations Updates

Patrick Leduc briefed the Committee on the following efforts:

- FFEL Wind Down
- Workforce Loan Forgiveness
- Standing Reports

Patrick announced that VSAC's upcoming Scholarship Day will be held on Wednesday, April 3, 2024, and extended an invitation to all Board members who would like to participate.

Federal Update

Scott Giles provided updates on the 2024-2025 Free Application for Federal Student Aid (FAFSA) and funding the federal government.

Vermont Update

Scott Giles shared that the Governor's Budget was being presented on the 23rd and provided updates on early legislature-related work, VSAC day at the Statehouse, and the State Auditors report on Incentive Programs for the Nursing Workforce.

Other Business

There being no other business, the Committee adjourned at 11:59 a.m.

Respectfully submitted,

Patrick Leduc, Assistant Secretary