

# Minutes

## VSAC Programs & Services Committee Meeting

April 17, 2023

11:30 a.m.

Boardroom, VSAC Offices  
10 East Allen Street  
Winooski, Vermont 05404

**Committee Members Present:** Martha Heath (Chair), Dave Larsen, Caleb Elder, Ryan Dulude, Tim Chamberlin, Clarence Davis

**Committee Member Absent:** N/A

**Other Members Present:** Dodie Mitchell

**Staff Present:** Scott Giles, Marilyn Cargill, Mike Stuart, Patrick Leduc, Tom Little, Jodie Ducharme, Marcia Corey, Miranda Roth

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Chair Martha Heath called the meeting to order at 11:32 a.m. With a quorum established, the Committee proceeded with the agenda.

### Public Comment

There were no public comments given during the public comment period.

### Grant Levels for 2023-2024

Marilyn Cargill walked the Committee through the staff recommendation for setting 2023-2024 grant levels. The proposal assumes the State Base Appropriation funding will be level with fiscal year 2023 for a total of \$20,978,588.

The staff proposed that the Committee approve a decrease in aid for full-time enrollment by \$150 from the level previously set in FY23, with no changes in the level of aid for the Community College of Vermont to ensure that we have an access point for low-income Vermont students.

After a review of the assumptions and a brief discussion, during which Marilyn Cargill responded to questions, the Committee decided to recommend the Board decrease the level of aid for full-time enrollment by \$150. It was further recommended that staff have the ability to increase or decrease the level by up to \$300, if necessary, based on the outcome of the live awarding.

***Upon a motion made by Ryan Dulude and seconded by Caleb Elder, the Committee voted unanimously to approve the following Resolutions on FY24 grant levels:***

1. Resolved, that VSAC shall

- Keep Basic Incentive Grants at the current \$1,000 level;
- Decrease the level of aid for full-time enrollment by \$150.00 from the level set for academic year 2022-2023;
- Accept 11,000 full-time applications with an anticipated cutoff of August 15, 2023;
- Reduce Part-time funding to \$1.750 million with an anticipated cutoff of March 15, 2024;
- Set the Advancement Grant at \$3.0 million, with an anticipated cutoff of February 15, 2024;
- The level of assistance will not decrease at the Community College of Vermont to ensure that we have an access point for low-income Vermonters.
- Hold no funds in reserve.

2. Further Resolved that, the Committee being aware that there are unknowns at this time which could result in different choices for grant levels and cut-off dates being made when VSAC staff run the final projections, the staff are asked to analyze projections in the “live” environment and based on that information the President/CEO is thereafter authorized to further adjust the levels up or down by \$300 if necessary.

*There being no other business, the meeting adjourned at 12:04 p.m.*

Respectfully submitted,

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Marilyn A. Cargill, Assistant Secretary