

## Minutes

### VSAC Programs & Services Committee Meeting

April 18, 2022

11:30 a.m.

#### Via Zoom Video and Telephone Conference Platform

**Committee Members Present:** Martha Heath (Chair), Caleb Elder, Ryan Dulude, Clarence Davis

**Committee Member Absent:** Dave Larsen, Tim Chamberlin

**Other Members Present:** Dodie Mitchell

**Staff Present:** Scott Giles, Marilyn Cargill, Mike Stuart, Patrick Leduc, Jodie Ducharme

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Chair Martha Heath called the meeting to order at 11:36 a.m. on the Zoom virtual meeting platform with all present able to hear one another throughout the meeting. With a quorum established, the Committee reviewed and proceeded with the agenda.

#### **Public Comment**

There were no public comments given during the public comment period.

#### **Grant Levels for 2022-2023**

Marilyn Cargill walked the Committee through the staff recommendation for setting 2022-2023 grant levels. The proposal assumes that base year appropriation will increase by \$1 million for fiscal year 2023, for a total of \$20,978,588. All of the \$1 million increase will be targeted to Advancement Grants.

The staff proposed that the Committee approve an increase in aid for full-time enrollment by \$1,200 from the level previously set in FY22, with no changes in the level of aid for the Community College of Vermont as the current level of aid already covers 100% of tuition and mandatory fees.

After a review of the assumptions and a brief discussion, the Committee decided to recommend the Board increase the level of aid for full-time enrollment by \$1,200. It was further recommended that staff have the ability to increase or decrease the level by up to \$100 if necessary, based on the outcome of the live awarding.

***Upon a motion made by Ryan Dulude and seconded by Clarence Davis, the Committee voted unanimously to approve the following Resolutions on FY23 grant levels:***

1. Resolved, that VSAC shall

- Keep Basic Incentive Grants at the \$1,000 level;
- Increase the level of aid for full-time enrollment by \$1,200.00 from the level set for academic year 2021-2022;
- Accept 13,200 full-time applications with an anticipated cutoff of March 15, 2023;
- Level fund part-time grants at \$2.0 million with an anticipated cutoff of March 15, 2023;
- Increase nondegree (Advancement Grant) funding to \$3.0 million including the newly appropriated \$1 Million Advancement Grant funding. Anticipated cutoff of May 15, 2023;
- Intend that the level of assistance will cover full tuition and fees at the Community College of Vermont to assure an access point for low-income Vermonters; and
- Due to carry forward for last 2 years we will not maintain the 2% reserve for FY '23.

2. Further Resolved that, the Board being aware that there are unknowns at this time which could result in different choices for grant levels and cut-off dates being made when the staff runs the final projections, VSAC's staff are asked to analyze projections in the "live" environment and the President/CEO is thereafter authorized to further adjust the levels up or down by \$100 if necessary.

*There being no other business, the meeting adjourned at 12:01 p.m.*

Respectfully submitted,

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Marilyn A. Cargill, Assistant Secretary