

Minutes

VSAC Governance Committee Meeting

**March 23, 2020
8:30 a.m. – 10:00 a.m.**

**Boardroom, VSAC Offices
10 East Allen Street
Winooski, VT**

Committee Members Present: Dave Larsen (Chair), Dodie Mitchell, Pam Chisholm and Martha Heath
Committee Members Absent: N/A
Other Members Present: N/A
VSAC Staff Present: Tom Little, Scott Giles, Mike Stuart, Jodie Ducharme

Chair Dave Larsen called the meeting to order at 8:38 a.m. and a quorum was established.

Approval of Minutes

Upon a motion made by Pam Chisholm and seconded by Martha Heath, the Committee voted unanimously to approve the Governance Committee meeting minutes of January 27, 2020, as presented.

Chair Dave Larsen reviewed the goals and objectives of the meeting with the Committee and VSAC staff present.

Upon a motion made by Dave Larsen and seconded by Dodie Mitchell, the Committee Members present voted unanimously to enter executive session at 8:44 a.m. in order to consider the appointment of a public officer and to receive the advice of legal counsel. The following were requested to remain in the room, as they have information needed for the executive session: Scott Giles, Mike Stuart, and Tom Little. 1 V.S.A. sec. 313 (a).

The Committee exited the executive session at 10:00 a.m.

Governance Committee Self-Evaluation Discussion

Due to time, the Committee deferred this topic to a future meeting.

Other Business and Planning for Next Meeting

There being no other business, the meeting adjourned at 10:00 a.m.

Respectfully submitted,

Thomas A. Little, Assistant Secretary