

VSAC Finance Committee Meeting

September 24, 2018

2:00 p.m.

Board Room, VSAC Offices

10 East Allen Street

Winooski, Vermont

Attendance:

Committee Members Present: Michael Smith (Chair), Beth Pearce, David Coates, Matt Trieber

Other Board Members Present: Dodie Mitchell

Staff: Scott Giles, Mike Stuart, Marilyn Cargill, Bruce Hicken, Kristi Rocheleau

Michael Smith called the meeting to order at 2:05 p.m. A quorum was declared present and the Committee proceeded to take up the first item of business.

Approval of Minutes

Upon a motion made by Beth Pearce and seconded by Matt Trieber, the Committee voted unanimously to approve the Committee meeting minutes of May 21, 2018, as presented.

FY18 Financial Statements

The Committee reviewed the FY18 year-end financials, covering the Income Statement, Balance Sheet, Operating Budget, and Variance Analysis. Mike Stuart noted there is nothing major or unexpected on financials ending June 30, 2018, not previously reported, and conveyed that FY18 ended with a \$6.8 million net surplus. Bruce Hicken then summarized the Variance Analysis through June 30, 2018, focusing on revenue and expense, and operations by activity results for fiscal year 2018. The Committee then discussed the effects of the FY18 surplus on the three-year financial projections.

FY19 Financial Statements through August

Mike Smith transitioned the Committee to the FY19 Income Statement, Balance Sheet, and Operating Budget covering July 1, 2018 through August 31, 2018. Although there is nothing in the first two months that is out of character, the Committee reviewed the line items that appeared higher or lower due to timing. The Committee also discussed space rentals and the Governmental Accounting Standards Board (GASB) standards for leases. The Committee requested a new balance sheet row illustrating the leases be added to the Balance Sheet.

Private Loan Volume Update

The Committee reviewed the latest private loan volume reports and was briefed on the status of the private loan origination system implementation. The volume to date appears to be slightly ahead of last year; however, since the new origination system was deployed in May 2018, analysis is underway to confirm that the comparison metrics used in FY18 and FY19 accurately reflect results to date. Marilyn Cargill also shared three system conversion issues

that affected school partners over the summer months and the solutions in place. To ensure that VSAC has a strong understanding for what school partners see as origination system priorities moving forward, Marilyn is scheduling a debrief to help inform the process.

Federal Grants Update

Scott Giles communicated that VSAC should hear within the next two weeks whether it will receive GEAR UP grant funding for the current competition cycle. In the meantime, VSAC was approved for a “No Cost Extension” to use \$1.7 million in prior year GEAR UP funds over the course of the next 12 months to seamlessly continue services.

Other Business

There being no other business, the meeting adjourned at 3:33 p.m.

Respectfully submitted,

Michael Stuart, Assistant Secretary