

Minutes

VSAC Governance Committee Meeting

**September 25, 2017
8:30 a.m. – 10:00 a.m.**

**Board Room, VSAC Offices
10 East Allen Street
Winooski, VT**

Committee Members Present: Dave Larsen (Chair), Pam Chisholm, Dodie Mitchell,
and Martha Heath

Committee Members Absent: NA

Other Members Present: NA

VSAC Staff Present: Scott Giles, Tom Little, Marilyn Cargill, Patrick Leduc,
Kristi Rocheleau

Chair Dave Larsen called the meeting to order at 8:35 a.m. With a quorum established, the Committee then took up the first order of business.

Approval of Minutes

Upon a motion made by Martha Heath and seconded by Dodie Mitchell, the Committee voted unanimously to approve the Governance Committee meeting minutes of May 15 and August 2, 2017, as presented.

Work Plan Review

The Committee reviewed, discussed, and prioritized the proposed Fiscal Year 2018 Work Plan. Chair Larsen will summarize and circulate the revisions to the Committee. The topic will be included on the November meeting agenda.

Board Member and Officers Review and Update

Tom Little communicated that the Governor's Office is continuing to work through the recommendations for reappointment of David Coates and the appointment of an active Guidance Counselor to replace retired school counselor Katharine Hutchinson. Tom will keep the Committee and full Board of Directors informed of decisions.

Dave Larsen then transitioned the committee to the topic of Board Officer Elections, communicating that no additional Board Members expressed an interest in a Board Officer position in response to his June 2017 query. Martha Heath, Dodie Mitchell, and Dave Larsen communicated their interest with continuing as Board Officers. Dave Larsen, through Kristi Rocheleau, will email the Board of Directors prior to the October meeting to announce the slate of Officers and solicit names of any Board Members also inclined to seek office.

Upon a motion made by Dave Larsen and seconded by Pam Chisholm, the Committee voted unanimously to recommend that the Board re-elect the existing slate of officers for another two years.

Chair
Vice Chair
Secretary

Dodie Mitchell
Martha Heath
David Larsen

Board Retreat Review and Reflection

As part of the annual retreat debrief, the Committee provided feedback to Dodie and Scott to assist with future planning. Dodie solicited input for content and subject matter. The Committee expressed their support for retreats that provide the opportunity for deeper discussion, learning, and sustained conversation.

Other Business & Planning for Next Meeting

There being no other business, the meeting adjourned at 10:01 a.m.

Respectfully submitted,

Thomas A. Little, Assistant Secretary