

## **Minutes**

### **VSAC Governance Committee Meeting**

**August 2, 2017  
8:30 a.m. – 10:00 a.m.**

**Board Room, VSAC Offices  
10 East Allen Street  
Winooski, VT**

**Committee Members Present:** Dave Larsen (Chair), Dodie Mitchell, Martha Heath, and Pam Chisholm

**Committee Members Absent:** None

**Other Members Present:** Katharine Hutchinson

**VSAC Staff Present:** Scott Giles, Tom Little, Marilyn Cargill, Kristi Rocheleau

With a quorum established, Chair Dave Larsen called the meeting to order at 11:08 a.m.

Dave reminded Committee Members that VSAC's governance statute requires an active high school Guidance Counselor on the Board; therefore, now that Katharine Hutchinson is retired and her term has expired, the Governor's Office has requested recommendations. Scott Giles then reviewed the process he and Katharine Hutchinson have followed over the past two months to identify and interview potential candidates.

*Upon a motion made by Martha Heath and seconded by Dodie Mitchell, the Committee voted to enter Executive Session at 11:12 a.m. for discussion of the appointment and retention of public officers, premature public knowledge of which would clearly place VSAC at a substantial disadvantage. Scott Giles, Tom Little, and Marilyn Cargill were asked to remain as they have information necessary for the discussion.*

The Committee exited Executive Session at 11:57 a.m.

Tom Little advised that he would share the Committee's consensus with the Governor in the next week and he will inform the Committee and Board of any news.

#### **Other Business & Planning for Next Meeting**

There being no other business, the meeting adjourned at 12:01 p.m.

Respectfully submitted,

Thomas A. Little, Assistant Secretary