

Minutes

VSAC Human Resources Committee Meeting

March 21, 2016
12:30 p.m. – 2:00 p.m.

Boardroom, VSAC Offices
10 East Allen Street
Winooski, VT

Committee Members Present: Dennis O'Brien (Chair) and Katharine Hutchinson
Committee Members Absent: Ann Cummings
Other Board Members Present: Dodie Mitchell
VSAC Staff Present: Scott Giles, Tom Little, Marilyn Cargill, Patrick Leduc, and Kristi Rocheleau

The meeting was called to order at 12:38 p.m., and a quorum was declared present.

Approval of the Minutes

Upon a motion made by Dennis O'Brien and seconded by Katherine Hutchinson, the Human Resources Committee voted unanimously to approve the meeting record of January 11, 2016, as presented.

Healthcare Review: Options and Recommendations

The Committee continued its review of the healthcare benefits recommendation. Patrick Leduc walked the Committee through a comparison of the recommendation to other plans in the state and VSAC's current offering. Following discussion, the Committee expressed their alignment with the recommendation and rollout approach.

Compensation Review and Discussion

Scott Giles outlined the background and the process for the compensation structure moving forward.

Review Draft Staffing Plans and CEO Evaluation Process Discussion

The Committee transitioned to the topics of staffing plans and the CEO evaluation discussion, and an executive session was recommended.

Upon a motion made by Dennis O'Brien and seconded by Katharine Hutchinson, the Committee voted unanimously to enter executive session at 1:13 p.m. in order to consider the appointment of public officers and public employees, and related personnel matters. The following were requested to remain in the room, as they have information needed for the executive session: Scott Giles, Dodie Mitchell, Mike Stuart, Patrick Leduc, and Tom Little. 1 V.S.A. sec. 313 (a).

The Committee exited the session at 1:50 p.m.

Other Business & Adjournment

There being no other business, the Committee adjourned at 1:51 p.m.

Respectfully submitted,

Patrick Leduc, Assistant Secretary