

Minutes

VSAC Human Resources Committee Meeting

January 11, 2016
12:30 p.m. – 2:00 p.m.

Boardroom, VSAC Offices
10 East Allen Street
Winooski, VT

Committee Members Present: Dennis O'Brien (Chair) and Ann Cummings

Committee Members Absent: Katharine Hutchinson

Other Board Members Present: Dodie Mitchell and Pam Chisholm

VSAC Staff Present: Scott Giles, Tom Little, Marilyn Cargill, Patrick Leduc, and Kristi Rocheleau

The meeting was called to order at 12:38 p.m., and a quorum was declared present.

Approval of the Minutes

Upon a motion made by Dennis O'Brien the Committee voted unanimously to approve the meeting record of November 23, 2015, as presented.

Healthcare Review: Options and Recommendations

Patrick Leduc provided an update on the healthcare project and highlighted the options currently under review. Following discussion, the Committee expressed their agreement with the approach. Management will share cost information as it becomes available.

Legislative Update

Patrick summarized the current state and federal legislative and regulatory topics under review. VSAC continues to monitor the impacts of these topics and will keep the Committee apprised of developments.

Risk Review: Workplace Safety

Due to Mike Stuart's absence, this topic was deferred to a future meeting.

Wellness Program Update

The Committee reviewed the VSAC Wellness Program activities. The Committee shared their appreciation for the offerings and urged management to promote awareness and encourage participation.

CEO Evaluation Process Discussion

The Committee transitioned to the CEO evaluation discussion, and an executive session was recommended.

Upon a motion made by Dennis O'Brien and seconded by Ann Cummings, the Board voted unanimously to enter executive session at 1:03 p.m. in order to consider the appointment of public officers and public employees, and related personnel matters. The following were requested to remain in the room, as they have information needed for the executive session: Scott Giles, Pam Chisholm, and Dodie Mitchell. 1 V.S.A. sec. 313 (a).

The Committee exited executive session at 1:41.

Other Business & Adjournment

There being no other business, the Committee adjourned at 1:42 p.m.

Respectfully submitted,

Patrick Leduc, Assistant Secretary