

Minutes

VSAC Governance Committee Meeting

March 25, 2015
11:00 a.m. – 1:00 p.m.

Board Room, VSAC Offices
10 East Allen Street
Winooski, VT

Committee Members Present: Dave Larsen (Chair), Martha Heath, Dodie Mitchell, and Pam Chisholm

Committee Members Absent: None

Other Board Members Present: None

VSAC Staff Present: Scott Giles, Tom Little, Marilyn Cargill, Patrick Leduc, and Kristi Rocheleau

The meeting was called to order at 11:05 a.m., with all members present.

Board self-evaluation

Dave Larsen framed the topic, outlining the objectives and outcomes for the day. The Committee reviewed, discussed, and modified the latest version of the survey questions. The Committee then discussed and finalized high-level next steps:

- 1) Scott will identify a VSAC designate to transfer the questions to a survey instrument. The Committee supports this individual in making minor modifications to the survey question structure, language consistency, and grammar, where needed.
- 2) In early April, Dave and Dodie will distribute a final version of the survey to the full Board of Directors in early April, requesting a completion date of April 10.

Board member recruitment and gap analysis discussion and Approval of Minutes

Due to time limitations, the Committee agreed to table these two items until the Governance Committee reconvenes in May.

Other business

Upon there being no other business, the meeting adjourned at 1:25 p.m.

Respectfully submitted,

Thomas A. Little, Assistant Secretary